

NEWLY FORMED COMPANY - INFORMATION

List of Documents Required

1. Company Name
2. Company Registered Address
 - 2a. Trading Address (*if different from registered address*)
3. Directors & Secretaries
 4. Director Name, DOB, Address, Contact Number
 5. Co Secretary Name, DOB, Address, Contact Number
6. Share Holding details - Ordinary Shares and the number of shares
7. Share Holder Names, DOB, Address, Contact Details - number of shares per shareholder
8. Personal Authentication Items:
 - a. Eye Colour
 - b. Last 3 digits of phone number
 - c. Place of Birth
 - d. Mothers Maiden Name
9. Copy of Passport (*Black & White*)
10. Copy of Recent Utility Bill / Bank Statement (*up to 3 months old*)

Example

INFORMATION LIST

COMPANY NAME

PROPOSAL

XYZ Limited

REG'D OFFICE ADDRESS

NO AND STREET

123 The Avenue

COUNTY

A County

AB12 6XZ

SHARES

Price per share

£1.00

Type

Ordinary

Personnel

Director and Shareholder 1	ABC
First Name	AB
Surname	C
Nationality	British
Occupation	Director
Date of Birth	24/09/1962
Residential address	21 The Street London W13 7BS
<u>Authentication Code</u>	
Mothers Maiden Name	BROWN
Town of Birth	LONDON
Eye Colour	GREY
Shares allotted	70

Director and Shareholder 2	XYZ
First Name	XY
Surname	Z
Nationality	British
Occupation	Director
Date of Birth	14/09/1972
Residential address	41 The Street London W13 7BS
<u>Authentication Code</u>	
Mothers Maiden Name	YOUNG
Town of Birth	LONDON
Eye Colour	GREEN
Shares allotted	15

Director and Shareholder 3	NMP
First Name	NM
Surname	P
Nationality	British
Occupation	Director
Date of Birth	04/09/1982
Residential address	61 The Street Chelsea SW14 7UY
<u>Authentication Code</u>	
Mothers Maiden Name	SMITH
Town of Birth	LONDON
Eye Colour	BLUE
Shares allotted	15

Total Shares Allotted**100**